

BROADWELL PARISH COUNCIL

Copperfields, Colman. Temple Guiting. GL54 5RT
Tel: 01451 850611, email:broadwellpc@live.co.uk

Minutes of Broadwell Parish Council Meeting held on Thursday 10th January 2019 in the Village Hall, Broadwell

Councillors Present: Tony Leonard (Chairman), Gina Disney, Emma Ashton and William Neill.

In attendance: Ruth Waller (clerk), District Councillor Julian Beale and three residents

Minutes

Cllr Leonard opened the meeting at 7.37pm

190101/1 Apologies: Apologies were received and accepted from Cllr Wilcox.

190101/2 To approve the minutes of the Council Meeting held on 1st November 2018: The minutes were approved as a true account and duly signed by the Chairman.

190101/3 To receive Clerk's Report (in relation to the minutes) and reminder to Councillors to update their DPI'S, if necessary: A brief report was received and the contents noted.

190101/4 To declare any interests in items on the agenda (Localism Act 2011): None declared

190101/5 Co-option of new Councillor: no one attended the meeting as a prospective councillor. As it was now so close to the District elections, anyone interested should now be encouraged to stand in the May elections.

190101/6 To receive comments and concerns from members of the public: A member of the public asked if the Parish Council was going to make any objection against Cotswold District Council's decision to stop the collection of green waste bins for 3 months during the winter. Cllr Beale stated that that the consultation period for this had now ended. The Clerk confirmed that all consultations were brought to the attention of the Council; however the Council may not always choose to respond.

Action: Clerk to write to CDC to express disapproval on this decision on behalf of residents of Broadwell Parish.

190110/7 To consider request from resident regarding remedial work to trees: A resident expressed concern regarding trees which she believed to be the responsibility of either the Parish council or Gloucestershire County Council. Following discussion, the resident was advised to establish the ownership of the trees and to return to the Parish Council if this matter should be re-addressed.

190110/8 To consider request from resident regarding change of signage for the defibrillator: The Council had received a petition signed by approximately 30 residents. Councillors considered that the petition was unnecessary and encouraged residents to in future approach either the Clerk or to attend a meeting in person. The council had previously discussed this option but, at that time, had decided not to change the signs as they were not in keeping with the rest of the village. Clerk advised they could now reconsider this decision.

Council resolved to change the sign on the Telephone kiosk from telephone to defibrillator. Council also agreed to pay for this, if any extra cost was occurred.

Action: Clerk to order the new signage.

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190110/9 To receive update from District and County Councillors: No report was available from the County Councillor. District Cllr Beale reported that he had spoken to Bromford Housing who were continuing to review the future of all of their garages. Cllr Beale also provided an update on the waste collection service for this area. Cllr Beale then wished to provide some feedback to the Council relating to the appeal for the Old Quarry. As he felt this was a sensitive matter, Cllr Beale requested that this section of the meeting was closed to the public.

Clerk confirmed this was allowed under the Public Bodies Act 1960,s.1 and LGA 1972,s.100.

8.23pm 2 members of the public then left the meeting.

A previous landowner was invited to stay.

The meeting was re-opened to the public at 8.52pm.

190110/10 To receive an update on the Flood Plan: A recommendation had been made by Lawrence King to install a system to pump water behind the Ashton Stone to prevent flooding. This would cost approximately £50,000. Councillors were of the opinion that such a system should run further than this and requested more details on this proposal.

Action: Cllr Beale to request further written details on this proposal from Lawrence King.

8.54pm Cllr Beale left the meeting.

190110/11 To consider request to resurface the front car park of The Fox Inn: an email had been received from Donnington brewery requesting the Parish Council considered the re-surfacing of the car park to the front of The Fox Inn. **Council agreed the surface was in disrepair and the Parish Council would look further into obtaining quotes for this work.**

Cllr Leonard felt it appropriate to request that the Brewery contributed to this work as it was general 'wear and tear' by customers.

Action: Clerk to locate the lease for this piece of land.

190110/12 To receive an update on any other Highway matters, including trees: Cllr Neill raised concern regarding the trees in the Leasows.

Action: Clerk to contact Bromford Housing to ascertain if the trees are their property.

190110/13 To provide an update for the Tesco Ground Work Grant (Table tennis equipment): The clerk had now ordered all the equipment as originally proposed for the Tesco Grant. Expected delivery date was the end of January.

Action: Clerk to liaise with Lucy Sivalingam once a date had been confirmed.

190110/14 Planning: To consider and note any planning applications or decisions received. No planning applications had been received for consideration. The following appeal decision was noted:

15/03931/FUL (Planning) & 16/00285/ENF (Enforcement); The Old Quarry, Broadwell Gloucestershire

Planning Proposal: Proposed permanent rural workers dwelling

Enforcement Breach: Without planning permission a material change of use of the land from lairage with caravan providing associated residential use to an unrestricted residential/lairage use facilitated by the erection of an unauthorised building/dwelling.

Planning Decision: Allowed

Enforcement Decision: Allowed

Award of Costs (Appellant): Allowed

Award of Costs (CDC): Refused

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190119/15 Finance:

- a) To consider statement of finances and bank reconciliation:** The RFO had prepared bank reconciliation. However, it was not signed at this meeting due to the time allocated to other items.

Receipts & Payments Summary	Purpose	Amount	Total £.p	BUS Account	Treasurers Account
			12137.78	1100.63	11037.15
Receipts to date			9844.00	0.43	9843.57
Payments to date			2840.07	0.38	2839.69
Balances			19141.71	0.38	18041.03
Bank reconciliations					
Balance as above			19141.71	1101.06	18041.03
Add: Cheques not yet presented					
Less: Receipts not yet credited					
Less earmarked funds;	setts	1150.00			
Balance on Bank Statements			19142.09	1101.06	18041.03

- b) To confirm proposed Budget for 2019/20:** this was deferred to the next meeting.

- c) The following Payments were noted:**

Cheque No	Payee	Purpose	Authority	Cheque Value	VAT to be reclaimed
000601	R Waller	Administrative Costs	LGA 1972, s.112	£44.49	None
000602	PATA	Payroll Oct – Dec	LGA 1972, s.112 (2)	£12.50	None
000603	Mrs. R Waller	Clerk's Salary Oct – Dec	LGA 1972, s.112(2)	£577.69	None
000604	HMRC	Tax	LGA 1972, s.111	£72.60	None

- d) A payment of £500 to Charlie Mowle for tree work was approved.**

190110/16 To provide an update on any actions required to the playground area: Clerk showed a photograph of some damage to two of the swing posts. Cllrs Leonard and Neill confirmed that this damage was due to the mower. **No further action required.**

190110/17 To consider this Council becoming a member of Gloucestershire Playing Fields Association and related training programme: Clerk recommended that this Council to become part of this association as it proved appropriate training and support for Councils with play areas. She reminded Councillors that she inspected the play equipment monthly but had not received any official training for this. Cllr Leonard did not approve of this recommendation and deferred a decision until next month.

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Action: Clerk to include this on the agenda for February to allow for a vote to be recorded.

190110/18 To consider nominations for Councillors to Buckingham Palace Garden Party: Council resolved not to nominate anyone.

190110/19 To note any correspondence received and decide actions, if any:

- Playground inspection Seminar, GPFA 13th Feb : Clerk may attend
- Cotswold AONB Management Plan: Summary of changes will be forwarded to Cllrs, including the Cotswolds to become a National Park.
- Sector Updates and new training Courses: GAPTC

190110/20 To confirm the next meeting dates of Broadwell Parish Council: Thursday 7th February 2019

Closed item: To consider Clerk's Appraisal and Salary Scale for 2019-20. This matter was deferred against the advice of the Clerk. Clerk reminded the Council that they were employers and had such it was their duty to ensure this was completed. Cllr Leonard also questioned the Clerk's contract. This was a standard NALC contract which, although agreed by the Council, remained unsigned by the Chairman.

Action: Cllr Leonard and one other Councillor to provide some dates before the next meeting for an appraisal with the clerk in a neutral venue.

The Chairman thanked all for attending and closed the meeting at 9.15pm